

Dear parents and carers

As you would be aware, our school will start the transition back to classroom learning from Monday 18 May. We're excited to welcome our students and staff back onsite over the next three weeks. I would like to thank everyone in our school community for their support and patience while we were delivering learning remotely.

When we return to classroom learning, there will be some changes to the way we operate to help prevent the spread of COVID-19.

I'm writing to you today to let you know about some of the measures we will be putting in place.

### **Start Dates**

18 May 2020: Preschool – Year 2

25 May 2020: Year 3 & 4

2 June 2020: Year 5 & 6

### **Health and hygiene**

There will be a strong focus on ensuring good health and hygiene practices (like hand washing) when we return. Our school has stocked up on soap, hand sanitiser and paper towels and all students and staff will be regularly reminded to wash their hands with soap and water or use an alcohol-based hand sanitiser. Parents should also encourage their children to wash their hands before they arrive at school.

There will also be a focus on other hygiene measures, including encouraging everyone to cough into elbows or a tissue, placing used tissues in bins, avoiding touching eyes, noses or mouths, no sharing food or drink, not using water fountains or bubblers directly, as well as hygiene measures in the preparation of food products.

### **Cleaning**

Our cleaning services will be extended to deliver dedicated cleaning activities during each school day (particularly on high touch points such as door handles) and an updated cleaning plan will be in place prior to resumption of face to face learning.

### **If your child is sick**

When students return to the classroom, it is important we are vigilant about health and hygiene. This means if your child has any kind of illness, even if it is just a runny nose, they must not come to school. If your child comes to school unwell, you will be asked to collect them. We will be stricter in implementing these rules than you are perhaps used to, but it is for the health and safety of everyone in our school community.

### **Physical distancing**

New physical distancing measures will be in place for adults in our schools. This will be a big change to the way we are used to interacting with our school community.

The ACT Chief Health Officer has advised that schools should limit the gathering of adults on school sites. At our school this will mean adults, including parents and staff, will need to maintain physical distancing between themselves and other adults.



Adults in ACT public schools will need to ensure they keep to the guidelines of maintaining 1.5 metres between themselves and no more than one adult per four square metres in an indoor space (for example in classrooms).

In limiting the number of adults on site, we encourage you to contact us via e-mail or telephone before visiting. If a face-to-face meeting is required, we ask you to book a time so that physical distancing can be planned.

### **School pick-up and drop off**

Where possible, parents and carers will be encouraged to drop children off without entering the school grounds, although younger children may require some assistance and this will be supported. We also have a plan to manage drop off and pick up times at the school. This will involve year levels being dropped off and picked up from the following locations (photos on Page 3 & 4):

- Preschool: Preschool classroom via preschool external gate
- Kindergarten: Kindergarten classroom door facing the carpark
- Year 1: Double doors in Kindergarten/Year 1 corridor (facing the carpark)
- Year 2: Hall
- Year 3-6: External gates (Duffy Shops side/Kindergarten side)
- LSUA: Griffin Unit Sandpit Courtyard
- Year 3-6 Safe and Supportive School Students: Hall – Week 4 only

The side gate (near kindergarten) and the Duffy Shops side gate (near Environment Centre) will be open for senior students. Bike riders (of all year levels) please use the Duffy Shops side gate before going to your year level drop off point. Irrigation work is commencing on the school oval next week so the **oval gate will be closed** until it is safe to re-open this gate.

Older siblings are to meet their parents at the meeting point for the youngest child in the family.

The internal corridors of the school are now for students and staff only. The front office can be accessed via the front door for essential business however the foyer is only large enough for 3 adults to be queuing at once.

### **Return of Devices**

Many families were loaned school devices such as Chromebooks, iPads and portable internet modems during remote learning. Please bring these back to school on your child's first day back to face to face schooling. Your classroom teacher will register return of these devices on their class list.

### **Contact us**

If you need to discuss any of the above with us, please call us on 6142 2510 or email us on [admin@duffyys.act.edu.au](mailto:admin@duffyys.act.edu.au).

We look forward to seeing your children return to the classroom in the weeks ahead.

Kind regards,

Cindie Deeker  
Principal  
Duffy Primary School

Kindergarten Drop Off and Pick Up Point



Year 1 Drop Off and Pick Up Point



Year 2 Drop Off and Pick Up Point

