

21 October 2020

## National Arboretum Canberra

Dear Parents/Carers,

This semester Kindergarten, Year One and Year Two have been learning about special places and different environments in Geography. We have explored special places and environments around Australia with a focus on Canberra and we have organised a visit to the National Arboretum. Our visit to the National Arboretum will extend and consolidate student's current knowledge in these areas. Students will participate in a range of activities in which they explore different environments, locating places of significance on maps and how to care for special places and environments.

- Date:** Friday 6th November 2020  
**Time:** Depart Duffy Primary at **9:30 am**  
Arrive at Duffy Primary at **2:00 pm**  
**Destination:** National Arboretum Canberra  
**Cost:** **\$16.00**  
**Transport:** Bus  
**Food:** Students will need to bring a school bag with fruit break, lunch, recess and a **water bottle**.  
**What to Wear:** School uniform, including **hat**, jacket and appropriate walking shoes.  
Please complete the permission note and return it along with payment to your child's teacher **no later than Monday, 2nd November 2020**.

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

*Attendance at this excursion is optional. Schools may offer or facilitate specific optional items, activities and services for which parents are required to pay if they want their child to access them. These excursions are classified as optional enrichment programs. If you do not wish your child to attend then a program will be available at the school.*

*Parents who wish their child to attend can pay the full amount within the given timeframe, or alternatively, make arrangements to make regular payments through an agreed payment plan. The Student Support fund that may be accessed to support students is used for educational purposes and to support students with a variety of educational needs. As this is an optional enrichment activity, the Student Support fund does not cover this excursion.*

We hope all students are able to attend and participate in this valuable learning experience.

Regards,

Kindy, Year One and Year Two class teachers.

## National Arboretum Canberra

**Friday 6 November 2020**

I give permission for my child (full name) \_\_\_\_\_ in class \_\_\_\_\_ to attend the excursion to the National Arboretum on Friday 6th November 2020. I understand the students will be travelling by bus to and from the National Arboretum, leaving school at 9:30 am, returning at 2:00pm.

I have discussed with my child the need for sensible behaviour on this excursion.

*I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

***I understand that at any time this program may be postponed or cancelled for health and safety reasons as identified by the School, Education Directorate and/or ACT Health.***

I have read the above information regarding this excursion and understand what it contains.

**Yes / No**

I give permission (please indicate in box) for the school to take photos of my child and share them on Facebook and/or the school website about this excursion/activity.

Full name of Parent/Guardian (please print): \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Daytime Contact Person: \_\_\_\_\_ Daytime Contact Number: \_\_\_\_\_

**Please ensure you complete both top and bottom sections of this form.....**

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### Mode of Payment: National Arboretum Canberra

NB: Please place *payment only* inside an envelope, clearly marked with your child's name and class and **return to your child's classroom teacher.**

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

**Direct Deposit:** BSB 032777 A/C 001228 Identifier: **ARBA [Student name]** Cost: **\$16**

Cash  Cheque (Please make payable to Duffy Primary School)

**Quickweb** via our school website (Please use your Family Key, Student key and **ARBA** as the identifier)

Please debit my  MasterCard  Visa Amount \$ \_\_\_\_\_

Card number:

Cardholder's name: \_\_\_\_\_ **Expiry date:** /

Signature: \_\_\_\_\_