

10 August 2018

Year 5 and 6 Camp – Cooba 2018

Dear parents and carers,

This year the students in the Year 5 and 6 are being offered the opportunity to attend camp at Cooba Sport and Education Centre located in Berridale NSW. Programs at Cooba are designed to give students greater knowledge of the natural environment and develop their skills in working with others successfully as a team.

Camp details are as follows:

DATES:	Wednesday 12 September until Friday 14 September 2018
TIMING:	DEPART 8am from Duffy Primary School 12 September 2018 RETURN 3:45pm to Duffy Primary School 14 September 2018
VENUE:	Cooba Sport and Education Centre
FOOD:	Packed recess and lunch for the first day including water bottle
TRANSPORT:	Bus
TOTAL COST:	\$300

We would like as many students as possible to participate in and benefit from this camp. To secure your child's place we are asking for the **signed permission note and 1st Instalment to be made by Monday 13 August 2018.**

The 1st Instalment will contribute to the holding deposit we need to confirm the camp booking and secure buses. You can make payments via EFT, directly at the office (EFTPOS available), or you can send money or a cheque in with your child in an envelope labelled with your child's name, excursion and the amount.

We also feel that by notifying you of the cost at this time, you can then begin planning and paying the cost in instalments if you choose to. Please do not hesitate to contact Alice Lollback (Business Manager) on 6142 2510 if there is a need to adapt the payment period to suit your situation.

Suggested Payment Plan		
Payment	Cost	Due Date
1 st Instalment	\$100	Monday 13 August 2018
2 nd Instalment	\$100	Thursday 23 August 2018
Final Payment	\$100	Thursday 6 September 2018

Please note: This excursion is an optional parent supported activity. This is an optional enrichment activity that our school is facilitating and payment is required to cover the costs incurred. The school has made every effort to keep costs for this activity at a reasonable level.

If your child does not participate in this optional excursion an alternate program will be offered at school. If you have concerns about your child attending this excursion please discuss with your child's teacher or Helena Jovanoska (Executive Teacher 3-6).

What to bring and other relevant information will be forwarded to students early next term.

Please note your accommodation has a 14 days from travel - no refund policy. Should you be unable to attend camp we will be unable to provide refunds for your accommodation.

Yours sincerely

Sarah Moore, Rosemary Plumb, Ryan Weir, Claudia Robinson, Cassandra Adofo-Kissi (Year 5 & 6 Teachers)
Helena Jovanoska (Executive Teacher 3-6)

Year 5 and 6 Camp – Cooba 2018

I give permission for my child _____ in Class _____ to attend the Year 5 and 6 Camp to Cooba Sport and Education Centre from 12 September to 14 September 2018.

I have enclosed the full \$300 cost of the camp

OR

I have enclosed \$100 (1st Instalment) for the camp to secure my child's place. I understand the balance of \$200.00 will be paid in instalments throughout Term 3 with the final payment made **no later** than **Friday 6 September 2018**.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful or disobedient behaviour.

I have discussed with my child the need for sensible behaviour on this camp.

I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

Yes / No

I give permission (please indicate in box) for the school to take photos of my child and share them on Facebook and/or the school website (delete if it doesn't apply) about this excursion/activity.

I have read the above information regarding this camp and understand what it contains.

Parent/guardian name: _____

Signed: _____ Date: _____

Year 5 and 6 – Cooba Camp **Mode of Payment: COOBA 2018**

NB: Please place *payment only* inside an envelope, clearly marked with your child's name and class and **return to your child's classroom teacher**. Please contact Alice in the Business Managers Office if you wish to arrange a payment schedule.

Child's Name: _____ Class: _____

Direct Deposit: BSB 032777 A/C 001228 Identifier: **COOBA [Student Name]** Cost: **\$100 or \$300**

Cash Cheque (Please make payable to Duffy Primary School)

Quickweb via our school website (Please use your Family Key, Student key and **COOBA** as the identifier)

Please debit my MasterCard Visa Amount \$ _____

Card number:

Cardholder's name: _____ Expiry date: /

Signature: _____